



By-Laws for Local 736

The following By-Laws are adopted by Local 736 of the OPSEU pursuant to and to supplement the Ontario Public Services Employees Union Constitution, to provide for the responsible administration of the Local and to involve as many members as possible through sharing of duties and responsibilities and information.

1. The Name of the Local shall be Ontario Public Service Employees Union Local 736.
2. Local 736 is a composite Local presently consisting of members from:
 - a) MGS - Land Registry Office
 - b) MGS - TBPVSB, Logistics, Customer Care, Finance and Admin (Service Ontario),
MGS - ITS, GSDC
 - c) MTCU - Student Financial Assistance Branch
3. Any interested member may be a Steward. Stewards are sworn in prior to the election of Officers. The following are elected from the Stewards by the general membership, to make up the Officers of the Local.
 - a) President
 - b) 1st Vice President
 - c) 2nd Vice President – must be elected from the composite that the 1st VP is not in
 - d) Treasurer
 - e) Secretary
 - f) Chief Steward for each composite
 - g) Equity Liaison Officer
4. ERC and Health and Safety Committee's are elected for each composite.
5. The Local Executive Committee shall consist of the Officers of the Local and Unit Stewards.
 - a) All Stewards should participate in all Executive and General Meetings and are recommended to attend at least one Educational per year.
6. The Local shall hold its Annual General Meeting in May of each year. Election of Officers shall take place at the General Meeting in even years.
7. The Local will set and work within a balanced budget for each year; which will coincide with the calendar year.

8. The Officers of the Local by majority vote shall be authorized to spend a maximum of \$500 without the prior approval of the membership. This allows the Officers to carry on the business of the Local between meetings.
9. The Local will provide and pay for a cell phone for the Local President or designee to carry on the business of the Local.
10. The Local will pay for the office supplies required for the Officers of the Local to conduct the business of the Local.
11. The Local will pay a member representing the Local at evening or weekend events with prior approval of the Executive:
 - a) Meal allowance,
 - b) Travel / Mileage,
 - c) Childcare / dependant care,
 - d) Telephone - one personal call per day,
 - e) Accommodations

as in accordance to OPSEU policy and rates.
12. The Local reserves the right to limit the number of members attending any function, where the Local is responsible for the expenses.
13. The Local will pay depending of the availability of the Local's financial resources:
 - a) single accommodation at OPSEU functions when only shared accommodations are funded by head office.
14. The Local may advance funds to members to attend approved functions, if required. The member shall reimburse the Local as soon as funds are received. The Local will not advance the person any more moneys until the debt is paid.
15. The Local may, depending on the availability of Local's financial resources:
 - a) make charitable contributions which shall not exceed \$1,200 per year.
Should any amount be left over, the balance can be carried over to the next year.
 - b) donate \$50 to each convention (OPSEU, NUPGE. CLC, OFL, Women's Breakfast, Women's Conference, etc...) which members attend. One donation per event, regardless of the number of attendees.
 - c) donate \$25 taken quarterly, for a total of \$100 per year each to the Social Justice and Live and Let Live Fund.

d) make contributions to other affiliates while on strike, not to exceed \$500 per year and not to exceed \$100 per affiliate.

16. The Local will offer a scholarship of \$500 **for a member; their spouse, child or grandchild of a member attending college or university full-time.** A committee will be responsible for the selection of the recipient. If 2 equally qualified candidates apply in the same year, the funds can be split. One may enter as many times as they want but once they have won, they can no longer apply. The deadline for applications is January 15th of each year. The winner(s) will be announced on February 1st of each year.
17. The Local will pay the affiliation fee, currently \$10 for a lifetime membership in the retiree's division, for each retiree who is a member of the Local. The Local will present each retiree with a token gift.
18. a) The Local will recognize the death of a member, a member's immediate family if/when notified.

b) The Local will recognize members who become new parents by purchasing a gift at a cost of no more than \$30.
19. The Local shall develop a hardship/strike fund to assist members.
20. The Local shall donate to the Region 7 Picnic fund based on the funding formula established by the Picnic Committee and last year's attendance.
21. The Local shall be affiliated with the Thunder Bay Area Council and the Thunder Bay Labour Council. Other affiliations will be reviewed on a yearly basis at a General Meeting.
22. These By-Laws may only be amended or deleted by a two-thirds majority vote of the membership at a General Meeting of the Local with proper notice as per the Constitution.

Revised: February 6, 2010