



Job Ad

Organization:	Ministry of Transportation
Division:	Northwest Region Operations - Thunder Bay East
Position Title:	MAINTENANCE SUPERINTENDENT
Job Term:	1 Permanent
Location:	615 James St South, Thunder Bay, P7E 6P6, North Region
Compensation Group:	Management Compensation Plan
Salary:	\$66,283.00 - \$81,433.00 per annum
Posting Status:	Restricted
Job Code:	TEN18 - Engineering Surv Supp TM-18
Schedule:	6
Category:	Maintenance and Trades
Job ID:	38742

Are you a results oriented, experienced leader with the ability to multi-task looking for an exciting challenge?

In this role, you will:

- You will manage the delivery of summer and winter maintenance contracts
- You will lead and manage technical staff
- You will manage the activities of contractors and Ministry field staff involved in the delivery and administration of highway maintenance programs (including repairs and selected capital works) within an Area Maintenance Contract and Managed Outsourced area
- You will ensure that all services and deliverables stipulated in contracts are provided in accordance with Ministry standards
- You will manage fiscal, human, and material resources
- You will represent the Ministry in dealing with the contractors, property owners, external organizations, and the public
- You will defend the Ministry's interest in legal and contractual claims.
- You will evaluate performance of contractors and staff.

What we are looking for:

Mandatory Requirements:

- You must have a valid driver's licence.
- Frequent travel required throughout the region, be willing to work outside under various conditions and circumstances if required. Outside work over rough terrain, around water, and at heights may be required. Some Provincial travel is required.

Technical skills and knowledge:

- You have extensive knowledge of road maintenance, repair, and construction and practical application of equipment and materials in highway maintenance, repair, and construction operations.
- You have knowledge of specifications, regulations, policies, protocols, directives, and procedures pertaining to maintenance and capital works, safe working conditions, environmental requirements, and corridor control.
- You have proven experience in contract administration and management, preparation and delivery process.

Research and issues management skills:

- Advanced ability to gather data related to contractual and legal claims against the Ministry.
- Advanced ability to review contractual issues, administer and manage such issues.

Analytical and problem solving skills:

- You have proven analytical and problem solving skills.
- You have the ability to coordinate and establish priorities for program activities with concern for costs, schedule, quality, and standards.

Communication and interpersonal skills:

- Advanced ability to respond (or provide draft responses) to public enquiries, MPPs, and contractual claims.
- Advanced ability and proven experience to represent the Ministry (as an expert witness) in a legal environment to defend contractual and legal claims against the Ministry.
- You have proven interpersonal skills.
- You have proven oral and written communication skills. Must be able to effectively respond to sensitive inquiries and communicate with Ministry staff, Senior Management and the Executive as required.

Management and leadership skills:

- You have demonstrated leadership and supervisory skills.
- You can provide direction to staff and monitor progress.
- You can manage financial and human resources.
- You have proven negotiation skills.
- You have proven ability to manage a large and diverse geographical area with variable and changing weather patterns and traffic conditions.
- You have the demonstrated ability to predict, assess, respond to and manage emergency situations regarding the operation of the Regional highway system, organize and effectively implement emergency repairs over a large highway system with various vendors while following Ministry procurement guidelines.
- You have experience in developing and maintaining effective, respectful and professional working relationships with management staff, contractors, the public and external organizations.

General skills:

- You have proven team work skills to participate on intra-ministerial and inter-ministerial task forces to exchange knowledge and develop best practices

Posting Date: Wednesday, August 24, 2011

Closing Date: Thursday, September 15, 2011 11:59 pm EDT

How to apply:

1. You must **apply online** from an OPS computer. You will not be able to apply from your home computer.
2. You must show how you meet what we are looking for clearly, completely and concisely. We rely on the information you provide to us.
3. Read the **job specification** to make sure you understand this job.
4. OPS employees are required to quote their WIN EMPLOYEE ID number when applying.
5. If you require a disability related accommodation in order to participate in the recruitment process, please **Contact Us** to provide your contact information. Recruitment Services staff will contact you within 48 hours.

Remember: The deadline to apply is Thursday, September 15, 2011 11:59 pm EDT. Late applications will not be accepted.

Note: We thank you for your interest; however, we will contact you only if we choose you for further screening or an interview.

N-MT-38742/11

**The Ontario Public Service is an equal opportunity employer.
We will accommodate your needs under the Ontario Human Rights Code.**