



Job Ad

Organization:	Ministry of Citizenship and Immigration
Division:	Regional Services Branch
Position Title:	COMMUNITY DEVELOPMENT OFFICER 3
Job Term:	1 Temporary assignment/contract up to 10 months
Location:	Kenora, Dryden, Sioux Lookout, Thunder Bay
Compensation Group:	Ontario Public Service Employees Union
Salary:	\$1,188.42 - \$1,433.37 per week*
Posting Status:	Open Targeted
Job Code:	5513 - Community Development Officer 3
Schedule:	6
Category:	Consulting and Planning
Job ID:	36010

Do you have a desire to work collaboratively with community stakeholders and various ministries to promote community capacity building? If so, consider this challenging opportunity.

You will:

- provide specialized consultation in areas such as partnership development, sustainability, operational, and organizational development
- provide consultative advice, information and resource support to local and regional communities and organizations regarding programs and services.

Note: One vacancy exists. This position has the potential to be based out of one of the following District/Regional offices: Thunder Bay, Kenora, Dryden or Sioux Lookout.

What we are looking for:

Technical Knowledge:

- knowledge in program design, development, implementation and evaluation techniques as they relate to community development programs
- knowledge of community and organization development theories and principles
- demonstrated knowledge of structure, dynamics and issues of not-for-profit community and volunteer-based organizations
- knowledge of funding approval processes and financial skills to assess project proposals and make recommendations
- good working knowledge of training techniques and principles

Interpersonal and analytical skills:

- strong problem-solving, negotiation, analytical, assessment and evaluative skills
- proven interpersonal and communication skills
- sound planning and project management skills

Mandatory:

- valid driver's licence
- ability to frequently travel throughout an assigned territory

Posting Date: Thursday, April 21, 2011

Closing Date: Monday, May 9, 2011 11:59 pm EST

How to apply:

1. You must apply online by visiting www.ontario.ca/careers. You must enter the job id number

- in the Job ID search field to locate the job ad.
2. You must show how you meet what we are looking for clearly, completely and concisely. We rely on the information you provide to us.
 3. Read the **job specification** to make sure you understand this job.
 4. OPS employees are required to quote their WIN EMPLOYEE ID number when applying.
 5. If you require a disability related accommodation in order to participate in the recruitment process, please **Contact Us** to provide your contact information. Recruitment Services staff will contact you within 48 hours.

Remember: The deadline to apply is Monday, May 9, 2011 11:59 pm EST.
Late applications will not be accepted.

Note: We thank you for your interest; however, we will contact you only if we choose you for further screening or an interview.

**The Ontario Public Service is an equal opportunity employer.
We will accommodate your needs under the Ontario Human Rights Code.**

*Indicates the salary listed as per the OPSEU Collective Agreement.