



Job Ad

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| Organization: | Ministry of Natural Resources |
| Division: | Various Provincial Parks: Friends of Ouimet Canyon, Eabametoong First Nation, Geraldton Community Forest, Sleeping Giant, Friends of Quetico Park, Namaygosissagagun Develop. Corp., Kakabeka Falls |
| Position Title: | Student - Park Ranger, Park Resource Education and Information Assistant |
| Job Term: | 36 Temporary 7-11 Weeks |
| Location: | Dorion, Geraldton, Thunder Bay, Eabametoong - Wabakimi Provincial Park, Pass Lake - Friends of Sleeping Giant Provincial Park |
| Compensation Group: | Ontario Public Service Employees Union |
| Salary: | \$10.25 - \$10.25 per hour* |
| Posting Status: | Open |
| Job Code: | Student 1 - Student Level 1 |
| Schedule: | 12 |
| Category: | Student Summer Employment Opportunities - MNR/Parks |
| Job ID: | 35122 |

Are you serious about making your mark, getting hands-on work experience and learning more about careers in the Ontario Public Service? Summer Employment Opportunities are available for students in a wide variety of locations across the province.

This job posting represents several positions. Review the duties and qualifications and the 'View more information' link for each position and after selecting 'apply online' use the questions to identify the position(s) you are interested in.

Student - Park Ranger

Within a provincial park, ranging from an administrative office setting to maintaining remote interior campsites and trails. The various position types are: Interior Ranger, Administrative Assistant, Gate Attendant, Waste Transfer Attendant, Water Sampler, Recycler, GIS Data Technician, AutoCAD/ Survey Technician, Trail Maintenance, Natural Heritage Education (NHE) or Park Naturalist, Maintenance Worker, Firewood Sales or Park Store Sales Clerk.

Student - Park Resource Education and Information Assistant

Works within a provincial park, ranging from Natural Heritage Education (NHE) assignments (assisting with interpretive or educational programs, special events and guided hikes) to marketing, retail and merchandising.

What we are looking for: Student - Park Ranger

You use customer service, interpersonal and verbal skills to assist clients, understand needs/requirements, document findings, explain resolutions. Effective interpersonal skills to work in a team environment as well as a strong work ethic to work independently. You have strong organization, analytical, verbal and written communication, and computer skills to collect data in the field and in the lab, perform data entry and analyze data. Strong computer skills will be required for the use of software used in information management related positions (e.g., GIS - Arc View; Administrative Assistant - Excel, Word). Some positions may require the operation of boats, motors and ATVs for field work. Some positions may work outdoors and in diverse weather conditions.

Student - Park Resource Education and Information Assistant

You use customer service, interpersonal and verbal skills to assist clients, understand needs/requirements, document findings, explain resolutions. You use computer software applications including word processing, spreadsheets, presentations, email, electronic file management systems, retail point of sale systems. You apply your knowledge of accounting and budgeting to process, reconcile, calculate and verify financial information paying close attention to details. Effective interpersonal skills to work in a team environment as well as a strong work ethic to work independently. Some of these positions may involve working outdoors and in adverse weather conditions.

Posting Date: Monday, March 7, 2011

Closing Date: Friday, March 18, 2011 11:59 pm EST

How to apply:

1. You must **apply online**.
2. You must demonstrate how you meet the eligibility criteria, skills and experience we are looking for clearly, completely and concisely. We rely on the information you provide to us.
3. Some positions are restricted to students 15-24 years of age (up to 29 years old if you are a person with a disability) on the first day of employment. Other positions are open to all students.
4. You must be a resident of Ontario.
5. You must be eligible to work in Canada.
6. You must be currently enrolled in a secondary or post secondary school, or have completed all academic requirements for graduation within 6 months prior to May 2011.
7. You must upload your cover letter and resume in one file in any of the following formats: PDF, WORD, plain or rich-text format (.pdf, .doc, .docx, .txt and .rtf).
8. If you have a disability and require accommodation to apply, or to complete this application form, please contact us at SEO@ontario.ca.

Remember: The deadline to apply is Friday, March 18, 2011 11:59 pm EST.

Late applications will not be accepted.

Note: We thank you for your interest; however, we will contact you only if we choose you for further screening or an interview.

Check out the Youth website to learn more about [Summer Employment Opportunities](#).

F43220,F43226,F43223,F43219,F43218,F43227,N43066,N43069

**The Ontario Public Service is an equal opportunity employer.
We will accommodate your needs under the Ontario Human Rights Code.**

*Indicates the salary listed as per the OPSEU Collective Agreement.