



Job Ad

Organization: Ministry of Natural Resources
Division: Various Divisions/Branches
Position Title: Student - Assistant Water Resources Technician, Aquatic/Wildlife Biologist, Assistant Fisheries Technician, Assistant Forest Technician, GIS Assistant
Job Term: 11 Temporary 12-14 weeks
Location: Various, Thunder Bay, North Region
Compensation Group: Ontario Public Service Employees Union
Salary: \$10.25 - \$10.25 per hour*
Posting Status: Open
Job Code: Student 1 - Student Level 1
Schedule: 12
Category: Student Summer Employment Opportunities - MNR/Parks
Job ID: 35003

Are you serious about making your mark, getting hands-on work experience and learning more about careers in the Ontario Public Service? Summer Employment Opportunities are available for students in a wide variety of locations across the province.

This job posting represents several positions. Review the duties and qualifications and the 'View more information' link for each position and after selecting 'apply online' use the questions to identify the position(s) you are interested in.

Duties:

Student - Assistant Water Resources Technician

Assist with the collection, entry and analysis of data related to: groundwater, surface water, geomorphology, meteorology, water quality (benthics and chemistry) and/or fish. Use and maintain specialized data collection equipment. Willing to work outdoors in adverse weather conditions.

Student - Aquatic/Wildlife Biologist: May include fisheries or wildlife data collection in a field and/or laboratory setting; and analysis of data in support of inventory, assessment, monitoring, research and planning projects. See the 'View more information' for examples of projects.

Student - Assistant Fisheries Technician

May include data collection and entry; operating fish stocking equipment; egg collection; fish culture; fisheries population and habitat assessment; creel, lake and stream surveys; index sampling; habitat and substrate assessment; and classification of streams, rivers and lakes. Accompany staff while conducting field surveys, data collection, mapping, inspections and interviews.

Student - Assistant Forest Technician

May include tree breeding; orchard or genetic testing; collecting, processing and testing tree seeds; maintaining equipment; assessing forest health; identifying soils and species types; using sampling equipment; and conducting GPS-, map- and aerial-photo reading and interpretation. Assist with establishing studies and trials; collect and compile data, and report study results; work with specialized equipment; conduct lab procedures; and operate mechanical devices.

Student - GIS Assistant

May include research, creating, editing and maintaining spatial and related attribute data; maintain records of data-creation methods; analyze data; generate maps and tables; and prepare summary reports. The assistant may perform quality control checks to improve the accuracy of stored data. Work experience will develop professional, technical and analytical skills relevant to employment in GIS technology.

What we are looking for: Student - Assistant Water Resources Technician

You have strong organization, analytical, verbal and written communication, and computer skills to collect data, perform data entry and analyze data. The assistant must be willing to work outdoors and in adverse environmental conditions.

Student - Aquatic/Wildlife Biologist:

You have strong organization, analytical, verbal and written communication, and computer skills to collect data in the field and in the lab, perform data entry and analyze data. Strong computer skills will be an asset (Excel, Fishnet, Word, GPS, GIS and data analysis). The operation of boats, motors, and ATVs may be necessary while conducting field work and the ability to work as a research team member would be an asset. Some positions may require extensive travel within Ontario.

Student - Assistant Fisheries Technician

You have strong communication, organization, analytical, prioritization and writing skills. Strong software skills (Excel, Word, PowerPoint) and effective interpersonal skills to work in a team environment as well as a strong work ethic to work independently. The operation of boats, motors, ATVs and other specialized equipment may be required. The assistant may work outdoors and in diverse weather conditions.

Student - Assistant Forest Technician

You have strong communication, organization, analytical, prioritization and writing skills. Strong software skills (Excel, Word, PowerPoint) and effective interpersonal skills to work in a team environment as well as a strong work ethic to work independently. The assistant may conduct forest research and drive vehicles to and from forested work sites in all types of weather and will learn about forest biology, compliance monitoring, water crossings, cutover boundaries, forest operations and processes.

Student - GIS Assistant

You have strong organization, analytical, verbal and written communication skills. Strong computer skills will be required for the use of software used in information management (e.g., Arc View, Excel, Word). Some positions may require the operation of boats, motors and ATVs for field work.

Student - All positions:

You use computer software applications including word processing, spreadsheets, presentation, email, electronic file management systems

You use office equipment such as photocopier, fax machine, scanner to complete administrative tasks
You work independently or as part of a team; you plan, organize and prioritize your work to meet competing deadlines

Posting Date: Monday, March 7, 2011

Closing Date: Friday, March 18, 2011 11:59 pm EST

How to apply:

1. You must **apply online**.
2. You must demonstrate how you meet the eligibility criteria, skills and experience we are looking for clearly, completely and concisely. We rely on the information you provide to us.
3. Some positions are restricted to students 15-24 years of age (up to 29 years old if you are a person with a disability) on the first day of employment. Other positions are open to all students.
4. You must be a resident of Ontario.
5. You must be eligible to work in Canada.
6. You must be currently enrolled in a secondary or post secondary school, or have completed all academic requirements for graduation within 6 months prior to May 2011.
7. You must upload your cover letter and resume in one file in any of the following formats: PDF, WORD, plain or rich-text format (.pdf, .doc, .docx, .txt and .rtf).
8. If you have a disability and require accommodation to apply, or to complete this application form, please contact us at SEO@ontario.ca.

Remember: The deadline to apply is Friday, March 18, 2011 11:59 pm EST.
Late applications will not be accepted.

Note: We thank you for your interest; however, we will contact you only if we choose you for further screening or an interview.

Check out the Youth website to learn more about [Summer Employment Opportunities](#).

N46159,N44051,N44052,N44053,N44023,N44050,N44020

The Ontario Public Service is an equal opportunity employer.

We will accommodate your needs under the Ontario Human Rights Code.

*Indicates the salary listed as per the OPSEU Collective Agreement.