



NOTICE: Effective January 15th the OPS will be posting new job advertisements on the eCareers website daily. New advertisements will be posted throughout the week, Monday through Friday. Please check the site regularly to see opportunities available within the OPS.

Please note that the **job alert** function is temporarily unavailable. We are working on correcting the issue, but in the meantime, please check the website regularly for updated job posting details. We will post an updated message on site when the job alert function is functional again.

### Job Ad

**Ministry:** Ministry of Transportation  
**Division:** Northwest Region District Engineering Services Section  
**Position Title:** TECHNICAL SERVICES OFFICER  
**Duration:** 1 Permanent  
**Location:** 615 South James St., Thunder Bay, P6E 6P6, North Region  
**Compensation Group:** OPSEU  
**Salary:** \$1,060.86 - \$1,293.52 (MplusM) per week\*  
**Position Status:** Restricted  
**Job Code:** 12974 - District Eng Service Officer  
**Schedule:** 3  
**Category:** Science and Engineering  
**Job ID:** 16275

An exciting opportunity exists with the Ministry of Transportation, Technical Services Section for a driven individual with strong contract administration skills to provide technical and administrative support for capital, maintenance, services and municipal projects. You will also coordinate utility relocations through the proper application of legislation, policies, procedures, directives and processes.

**Qualifications:** knowledge of public sector procedures pertaining to preparation of tenders and contracts, contract administration and contract payment administration; knowledge of construction and maintenance procedures, practices, standards and design techniques as well as the ability to read and interpret plans; good organizational and planning skills; knowledge of legislation, practices and procedures pertaining to utility relocations; ability to communicate effectively both orally and in writing; proficiency with computers and word-processing, spreadsheet, presentation and financial software; valid driver's licence to carry out field investigations and/or surveys.

We encourage all applicants to apply online. Please visit our website at <http://www.gojobs.gov.on.ca> or click on the link below.

**Posting Date:** Monday, March 30, 2009

**Closing Date:** Wednesday, April 15, 2009

Applications must be received by the end of the closing date with the Job ID number quoted.

**Apply online** Northern Recruitment Centre  
**or send application to:** Ministry of Government Services  
 159 Cedar Street, Suite 404  
 Sudbury, Ontario, P3E 6A5  
 Fax: (705) 564-9165

Only applicants selected for interview will be contacted.

OPS Employees are required to quote their WIN EMPLOYEE ID number when applying to positions.

**The Ontario Public Service is an equal opportunity employer.**

**Accommodation will be provided in accordance with the Ontario Human Rights Code.**

\*Indicates that the salary listed includes the maximum plus merit, in accordance with the OPSEU Collective Agreement.