



NOTICE: Effective January 15th the OPS will be posting new job advertisements on the eCareers website daily. New job advertisements will be posted throughout the week, Monday through Friday. Please check the site regularly to see new opportunities available within the OPS.

Please note that the **job alert** function is temporarily unavailable. We are working on correcting the issue, but in the meantime, please check the website regularly for updated job posting details. We will post an updated message on the site when the job alert function is functional again.

Job Ad

Ministry: Ministry of Natural Resources
Division: Ontario Parks - Northwest Zone
Position Title: ZONE FINANCE OFFICER
Duration: 1 Permanent
Location: 435 James Street South, Thunder Bay, P7E 6S8, North Region
Compensation Group: OPSEU
Salary: \$855.57 - \$1,015.26 (MplusM) per week*
Position Status: Open
Job Code: 20205 - Financial Officer 1 B/U
Schedule: 6
Category: Finance and Economics
Job ID: 17010

Are you a highly organized professional who thrives working in a high pressure environment? If so, consider this opportunity with the Ministry of Natural Resources, Ontario Parks branch. In this role, you will provide financial and administrative support and guidance in the areas of budget, work planning and accounting, coordinate in-year budget monitoring and reporting and provide high quality financial management, analytical support and consultation services to the Zone Office.

Qualifications: knowledge and demonstrated expertise of accounting, financial and administrative principles, practices and guidelines including resource allocation, management and reporting; analytical and problem-solving skills to coordinate and report on annual expenditures and budget status; general knowledge and understanding of operational aspects of resource management and its linkages with other operational programs to facilitate effective administrative control, service provision and advice to staff; demonstrated interpersonal and communication skills to deal effectively with internal and external contacts and explain financial-related information; proficiency with computers and a variety of Windows-based software such as word processing, spreadsheet, financial information systems and inter/intranet applications; organizational skills to prioritize duties and meet strict deadlines; ability to work independently with minimal supervision in a team environment.

Posting Date: Thursday, April 30, 2009

Closing Date: Thursday, May 14, 2009

Applications must be received by the end of the closing date with the Job ID number quoted.

Apply online

or send application to:

Applications are accepted online only. As an equal opportunity employer, the OPS will provide employment accommodation if required. Contact the Regional Recruitment Centre at
 1-866-333-8491, Ontario, CANADA
 Fax: Faxes are not being accepted at this time.

Only applicants selected for interview will be contacted.

OPS Employees are required to quote their WIN EMPLOYEE ID number when applying to positions.

The Ontario Public Service is an equal opportunity employer.

Accommodation will be provided in accordance with the Ontario Human Rights Code.

*Indicates that the salary listed includes the maximum plus merit, in accordance with the OPSEU Collective Agreement.

