



NOTICE: Effective January 15th the OPS will be posting new job advertisements on the eCareers website daily. New job advertisements will be posted throughout the week, Monday through Friday. Please check the site regularly to see new opportunities available within the OPS.

Please note that the **job alert** function is temporarily unavailable. We are working on correcting the issue, but in the meantime, please check the website regularly for updated job posting details. We will post an updated message on the site when the job alert function is functional again.

Job Specification

Position Title: REGIONAL FOREST RESOURCES SUPERVISOR
Job Code: MCP - Resources Planning Mgt PM-20, PRP20
Job ID: 17567

Purpose of Position:

Under the administrative direction of the Manager, Regional Planning, provide supervision and leadership to staff in the Regional Forest Management Planning Unit. The Regional Forest Management Planning Unit is responsible for the regional coordination of forest management planning training, planning, and modeling and analysis activities undertaken by the MNR on Crown Land and on private land when applicable. The Unit is also responsible for conducting strategic modeling and analysis to understand what the cumulative impact of resource management decisions on Crown and private land might be at the sub-regional and regional scale.

Duties/Responsibilities:

The Supervisor Regional Forest Management Planning Unit provides coordinated, integrated forest management planning, modeling and analysis by:

1. Supervising, directing and leading a team of professional staff responsible for delivering activities related to forest management planning including: the interpretation of forest management planning policy and guides; the provision of planning team support; forest analysis and modeling services; forest management planning training; plan analysis and review, and ensuring that the MNR meets or exceeds the commitments of the Forest Environmental Assessment.
2. Ensuring that the Forest Health and Silviculture, Regional Wood Supply, Forest Licensing, and Business Plan Review and Analysis work, which is conducted by Forest Division staff in the Region, is supported by the Planning Unit and integrated into the Regions Forest Management Plans.
3. Preparing annual work plans and administering the Units budget allocation and resources; setting work plan priorities; hiring staff; conducting performance appraisals; approving merit increases; approval of vacations; ensuring staff receive the necessary staff development and training; dealing with disciplinary and performance issues; and responding to grievances.
4. Directing strategic planning to ensure that the Regional Forest Management program is consistent with all Acts, Legislation, Manuals and Guidelines.
5. Providing expert advice and support related to forest management and forest management planning to the Regional Director, Planning Manager and other senior managers and forest industry staff.
6. Maintaining and enhancing staff competencies related to forest management planning, wood and habitat supply modeling and analysis, implementation of new and emerging tools and the evaluation of wood supply scenarios developed by the forest industry and the MNR.
7. Promoting an integrated and collaborative approach to the implementation of forest management planning and forest analysis and modeling across the forest program by including: Industry Relations and Forest Management Branches; Regional and District Field Services Division planning staff; science professionals at OFRI, CNFER, Regional Science and Information units; Business Solutions and Forest Resource Inventory units of the Science and Information Branch, and external agencies such forest industry, and the other stakeholders.
8. Representing the MNR on provincial and regional task forces, management teams and committees and working groups as warranted (Science Coordination Team, Regional and Branch and Division Leadership Teams, Forest Solutions Forum, Regional Task Teams and Forums).
9. Providing training and supporting the development of competencies for the use and application of methodologies and technologies related to forest analysis and modeling, forest management planning, policy testing and landscape analysis.
10. Implementing information management guidelines and principles used in the management of resource related data and information and incorporating the use of geographic information system technology in the development of tools and models
11. Providing advice and direction to the Regional Director in respect of resource analysis; participate in the review and assessment of forest industry proposals to deploy new tools and models and recommending to the Regional Director, the adoption and approval of new forest analysis and modeling tools for use in forest management planning.
12. Ensuring the effective delivery of an Occupational Health and Safety program that complies with the

OHS Act and other related legislation, standards and management principles

Knowledge:

Knowledge of theories, principles and practices of forest resource management to provide expert advice in respect of resource analysis. Knowledge of related legislation, policies and directives (CFSA, Forest EA, FMPM, FIM) to ensure that MNR meets or exceeds the commitments of the Forest Environmental Assessment and to ensure the Regional Forest Management program is consistent with all Acts, Legislation, Manuals and Guidelines. Knowledge, background and training to provide leadership in forest management planning, socio economic impacts, spatial and non-spatial decision support tools, systems development lifecycle and information management. Position requires organization, administrative and leadership skills to coordinate and direct complex projects across diverse functional units and geographies. Position requires oral and written communication and interpersonal skills to deal with staff, cooperators and partners, both within and outside the Ministry, as well as to prepare detailed reports, planning documents and to make oral presentations to clients. Position requires analytical skills to participate in the review and assessment of forest industry proposals and in recommending the adoption of new forest analysis and modeling tools. Negotiation and facilitation skills are required to effectively resolve complex analysis and modeling issues (wood supply, wildlife habitat supply, biological diversity and landscapes metrics determination) involving Regional and Branch Directors, their staff, field staff and industry representatives. Position requires planning and coordination skills to integrate opposing interests, scientific and professional opinions on complex resource issues and to set work plan priorities. Supervisory skills are required to direct the work of a multi-disciplinary team of professionals. Demonstrated capability to prepare budgets, strategic plans, work and program plans, monitor costs and targets; to organize and co-ordinate staff schedules; to assess performance and training needs. Working knowledge of the Occupational Health and Safety Act, regulations under the Act, other related legislation, standards and management principles that apply to the work supervised or controlled; Position requires knowledge of the Strategies for Renewal of human resources in the Ontario Public Service.

Judgement:

Judgment is exercised in; recommending to the Regional Director, Forest Management plans for approval and implementation; the interpretation and application of legislation, policy and related forest management planning direction in the development of forest management plans and the results of forest modeling and analysis as they may relate to forest management or land use management in the region; providing advice and direction in the use of spatial and other decision support systems and in the delivering of training and competency development initiatives. The advice and judgment must be regional in scope, take into account provincial implications and be both professionally and administratively sound.

Judgment is exercised in developing long range, strategic plans for a delivery model to ensure an efficient and effective deployment of forest and resource management planning, and resource analysis and modeling resources to support forest sustainability and management. This judgment must be in accordance with overall government direction, the MNR components of Results Based Planning and applicable legislation and policies (Crown Forest Sustainability Act, Forest Environmental Assessment, Forest Management Planning and Forest Information Manuals, and Forest Management Guides.

Judgment is exercised in the supervision of professional and technical staff.

Accountability - Programs:

Program: Providing for a sound and effective delivery of forest management planning, analysis and modeling resources; implementation of processes and procedures to ensure that MNR meets Conditions of the Forest Environmental Assessment; position the MNR and forest industry partners to meet expectations of stakeholders and the public in the wise use and management of Ontario's forest resources; increase and maintain MNR capacity and competency in forest management planning, and the use of Geographic Information System technology and spatial models and tools.

Accountability - Personnel:

Personnel: Directly supervises 6 staff. Indirectly supervises 5 staff.

Accountability - Finance & Material:

Finance and Materials: Responsible for developing and administering a budget and controlling financial and material resources of the Regional Forest Planning and Analysis Group.

Accountability - Impact of Errors:

Impact of Errors: Errors could result in an inability to meet Forest Class EA conditions, specifically those associate with forest management planning, resulting in non-compliance of EA Boards legal decision, criticism of Ministry by public and industry, and could compromise the management of the provinces forest and the ability to ensure a healthy, diverse forest that provides a wide range of benefits over the

long term to the people of Ontario. Errors could result in an inability to ensure successful delivery of forest management planning, forest analysis and modeling activities undertaken by MNR and result in the need to take corrective action and waste ministry financial and human resources.

Contact - Internal:

Internal: Provincial - Branch Directors of Industry Relations, Forest Management, Science and Information and Applied Research and Development Section Managers and staff; Parks Branch Managers and staff; Land Use Coordination Section Managers and staff; Regional - Regional Directors, Managers and staff; Science and Information Managers and staff; District - District Managers and Staff to provide expert forest management and forest management planning advice.

Contact - External:

External: Forest Industry Senior Officials and staff; Regional Advisory Committee; Local Citizen Committees and the general public to provide advice and resolve issues.