



NOTICE: Effective January 15th the OPS will be posting new job advertisements on the eCareers website daily. New job advertisements will be posted throughout the week, Monday through Friday. Please check the site regularly to see new opportunities available within the OPS.

Please note that the **job alert** function is temporarily unavailable. We are working on correcting the issue, but in the meantime, please check the website regularly for updated job posting details. We will post an updated message on the site when the job alert function is functional again.

## Job Ad

**Ministry:** Ministry of Municipal Affairs and Housing  
**Division:** Municipal Services Office  
**Position Title:** HOUSING ADVISOR  
**Duration:** 5 Temporary (one position per location working up until March 31, 2011)  
**Location:** London, Sudbury, Thunder Bay, Kingston, Toronto  
**Compensation Group:** OPSEU  
**Salary:** \$1,178.79 - \$1,438.28 per week\*  
**Position Status:** Open  
**Job Code:** 1812 - Supervisor 2 Mun Org Admin  
**Schedule:** 6  
**Category:** Consulting and Planning  
**Job ID:** 19351

Do you want to make a meaningful contribution to the citizens of Ontario by promoting the development of affordable housing and working with municipalities and private industry? Are you able to provide advice and assistance to deliver programs available from the Ministry of Municipal Affairs and Housing? Then look to this role to provide you with a fulfilling experience.

In this role, you will provide analytical, monitoring, tracking and reporting support to ensure timely delivery of housing programs. This will include responding in a timely manner, providing accurate two-way flow of information, responding to requests and providing status reports.

**Qualifications:** working knowledge of provincial affordable and market housing programs and policies; demonstrated research and analytical skills to undertake complex studies and analyze information; proven project management, planning and coordination skills to carry out projects including monitoring of and reporting on status; established communication, consultation and decision making skills to prepare and present information; demonstrated ability to work with relevant legislation and provide advice based on understanding.

**Posting Date:** Friday, July 03, 2009

**Closing Date:** Friday, July 17, 2009

Applications must be received by the end of the closing date with the Job ID number quoted.

**Apply online  
or send application to:**

Applications are accepted online only. As an equal opportunity employer, the OPS will provide employment accommodation if required. Contact the Regional Recruitment Centre at:  
866-734-8986, Ontario, CANADA  
Fax: Faxes are not being accepted at this time.

Only applicants selected for interview will be contacted.

OPS Employees are required to quote their WIN EMPLOYEE ID number when applying to positions.

**The Ontario Public Service is an equal opportunity employer.  
Accommodation will be provided in accordance with the Ontario Human Rights Code.**

\* Indicates the salary listed as per the OPSEU Collective Agreement.