



NOTICE: Effective January 15th the OPS will be posting new job advertisements on the eCareers website daily. New job advertisements will be posted throughout the week, Monday through Friday. Please check the site regularly to see new opportunities available within the OPS.

Please note that the **job alert** function is temporarily unavailable. We are working on correcting the issue, but in the meantime, please check the website regularly for updated job posting details. We will post an updated message on the site when the job alert function is functional again.

Job Ad

Ministry: Ministry of Health and Long-Term Care
Division: Emergency Health Services Branch
Position Title: AMBULANCE COMMUNICATIONS OFFICER
Duration: 1 Irregular-On Call (Up to 6 Months)
Location: 435 S James Street, Suite 112, Thunder Bay, P7E 6S7, North Region
Compensation Group: OPSEU
Salary: \$25.51 - \$30.28 (MplusM) per hour*
Position Status: Open
Job Code: 16710 - Ambulance Communications Officer 1
Schedule: 4.7
Category: Administrative and Support Services
Job ID: 15402

Are you looking for an opportunity to make the most of your strong communication and multi-tasking skills? If so, a challenging opportunity exists in a Central Ambulance Communications Centre.

The Ministry of Health and Long-Term Care, Emergency Health Services Branch, is seeking a dedicated professional to work rotating shifts in a 24/7 environment. You will process 9-1-1 emergency and non-emergency requests for ambulance service, direct and coordinate ambulance movements, provide pre-arrival instructions, as well as communicate with persons facing stressful emergency situations. In addition, you will operate complex computer-aided telecommunications equipment.

Qualifications: ability to multi-task and maintain control under pressure; ability to use professional judgment and critical thinking in decision making, as well as the ability to interpret and apply policies and procedures; interpersonal and communication skills including listening abilities; professionalism and customer service orientation; written communication skills, computer proficiency, and an understanding of spatial concepts, including reading maps, calculating time, distance and movement; leadership abilities.

Job offer conditional upon: valid standard first aid and targeted responder CPR certificate, as well as successful completion of Windows computer-based training followed by Ambulance Communications Officer provincial certification, Restricted Radio Operator certification and successful completion of on-the-job training.

Prior to the offer of employment, in accordance with the OPS Personnel Screening Checks Policy, the top applicant will be required to undergo personnel screening checks, which includes a police records check.

We encourage all applicants to apply online. Please visit our website at <http://www.gojobs.gov.on.ca> or click on the link below.

Posting Date: Friday, February 20, 2009

Closing Date: Friday, March 06, 2009

Applications must be received by the end of the closing date with the Job ID number quoted.

Apply online

or send application to: Northern Recruitment Centre - Ministry of Government Services
 159 Cedar Street, Suite 404
 Sudbury, Ontario, P3E 6A5
 Fax: (705)564-9165

Only applicants selected for interview will be contacted.

OPS Employees are required to quote their WIN EMPLOYEE ID number when applying to positions.

**The Ontario Public Service is an equal opportunity employer.
 Accommodation will be provided in accordance with the Ontario Human Rights Code.**

*Indicates that the salary listed includes the maximum plus merit, in accordance with the OPSEU Collective Agreement.