



Job Specification

Position Title: NURSES
Job Code: OPSEU - Nurse 2 General, 50052/h
Job ID: 15071

Purpose of Position:

To provide comprehensive health care and nursing services to young persons of the Thunder Bay Youth Centre and contribute to a multi-disciplinary team approach in the provision of services to youth.

Duties/Responsibilities:

Under the general supervision of the Youth Centre Administrator, carries out professional nursing duties by:

Interviewing all new admissions to ensure that medical needs are identified, adequately addressed and that all youth receive optimal medical care while in the facility;
Examining new young persons on admission for cleanliness, general health; checking for infections, skin diseases, vermin, etc.; assisting physician in medical examination of newly admitted young persons; assisting other professional health care providers as required;
Maintaining a medical record of all medical appointments, medications, treatment, etc., for each young person;
Communicate pertinent and appropriate medical information to direct care staff via Youth Services Manager;
Providing emergency First Aid Treatment to young persons and/or staff, referring to emergency medical treatment and/or arranging for treatment and/or tests outside of the youth centre by booking appointments in consultation with the Youth Services Manager who will be responsible for appropriate staffing and facilitate processing of Reintegration Leaves, etc.;
Maintaining security of the Medical Room including drugs, daily issue medication and equipment by keeping doors and cupboards locked, as well as regular checking and accounting of equipment or discrepancies in drug stocks;
Interviewing young persons who are confined due to sickness; monitoring progress and medical treatment as required or instructed by other professional medical staff; observing young persons for any change in condition and informing the physician and/or Youth Services Manager about observed variation;
Preparing for the dispensing of medication, as well as, administering treatments and tests as ordered by the physician; monitoring that medication is administered consistent with prescribed directions;
Compiling and filing accident and injury/occurrence reports where appropriate.

Provides health education for young persons by:

Develop, lead and instruct a health and wellness program for youth;
Contribute to the youths ability to make healthy life choices through education and health awareness;
Counsel and provide appropriate information to individual youth regarding health issues or concerns.

Performs related duties such as:

Consultant to kitchen staff regarding the provision of special meals for youth, providing facility staff with specific instructions pertaining to diets, medications, treatments, etc.;
Keeping records in a log book of shift occurrences, including medications, treatments administered; accidents and incidents, etc.;
Ensuring that dental needs of youth are met by maintaining appropriate dental supplies; ensuring young persons available for treatment, arranging for related treatment outside the facility; booking appointments in consultation with the Youth Services Manager who will be responsible for appropriate staffing and processing of Reintegration Leaves, etc.;
Ensuring sufficient medical supplies and non-prescribed medications; inventory control and ordering to maintain adequate level;
As assigned.

Knowledge:

Knowledge of youth (child) development processes, theories and approaches.

Understanding of relevant issues related to working with teens and young adults, such as Fetal Alcohol

Syndrome Disorder (FASD), drug and alcohol dependencies, abuse, eating disorders, mental health issues.

Staffing and Licensing Requirements:

Position requires current registration as a Registered Nurse (RN) with the College of Nurses of Ontario, and registration must be maintained annually.

Skills:

Ability to follow and pass on verbal and written instructions.

Sound communication and interpersonal skills.

Good verbal and written English language skills to articulate medical instructions in verbal and written venues.

Presentation and group facilitation skills.

Ability to develop effective professional working relationship with youth in care.

Job requires computer skills and knowledge of related software programs, including email, Word, as well as specialized software programs related to or involving health care services (i.e. YOTIS & Reintegration applications).

Freedom of Action:

The position works under the general direction of the Youth Centre Administrator, and within the health care services policies and procedures and other relevant legislation and guidelines such as, the Personal Health Information Protection Act, Regulated Health Professions Act, the Health Protection and Promotion Act, the College of Nurses professional practice documents, and the YJCA and CFSA. Judgement is required to ensure a professional standard of health care is provided by developing, maintaining and evaluating procedures and methods for delivery of health services and developing and delivering and evaluating in-service education and health service programs. The impact of errors is such that inappropriate health care decisions and inadequate safety and security of drugs and medical supplies could endanger the health and safety of young persons and staff. Improper release of confidential health care information could lead to embarrassment to the ministry and/or possible litigation.