



NOTICE: Effective January 15th the OPS will be posting new job advertisements on the eCareers website daily. New job advertisements will be posted throughout the week, Monday through Friday. Please check the site regularly to see new opportunities available within the OPS.

Please note that the **job alert** function is temporarily unavailable. We are working on correcting the issue, but in the meantime, please check the website regularly for updated job posting details. We will post an updated message on the site when the job alert function is functional again.

Job Ad

Ministry: Ministry of the Attorney General
Division: Thunder Bay Court Services
Position Title: PROGRAM ANALYST
Duration: 1 Temporary assignment/contract up to 10 months with possible extension
Location: 277 Camelot St., Thunder Bay, P7A 4B3, North Region (Restricted to OPS employees living or working within 125km of the work location)
Compensation Group: AMAPCEO
Salary: \$54,587.00 - \$67,019.00 per annum
Position Status: Restricted
Job Code: 16APA - Prog Analysis Ama Unit APA16
Schedule: 6
Category: Policy and Analysis
Job ID: 16673

Are you a skilled multi-tasker who works with independence, demonstrating initiative, a positive work ethic, and professionalism in a highly successful team environment? If so, then consider this exciting opportunity with the Ministry of the Attorney General to contribute to the development and achievement of regional objectives by facilitating the development of annual strategic and operational plans including research and analysis as well as recommending measurement and evaluation processes. You will provide advice and information to the Director of Courts, Manager of Business Support and the regional management team on the impacts to program, policy, facility related issues, quality assurance and new initiatives. You will participate on or lead project teams and carry out special assignments. You will also monitor regional performance measures and provide operational training support.

Qualifications: ability to develop strategic and operational plans; knowledge of planning cycles and planning policies, procedures, practices and legislation; understanding of administrative principles and procedures for project and facility planning; demonstrated analytical, problem solving, conceptual, communication and interpersonal skills; demonstrated organizational, judgement, and priority setting skills with the ability to work independently on a number of simultaneous projects meeting deadlines; proficiency with computers and word processing, spreadsheets, databases, e-mail, internet, and intranet applications; CPIC check will be required for the successful candidate if not already obtained

To learn more about Court Services please visit their website at: <http://intra.csd.mag.gov.on.ca>

Posting Date: Thursday, March 19, 2009

Closing Date: Thursday, April 02, 2009

Applications must be received by the end of the closing date with the Job ID number quoted.

Apply online

or send application to: Applications are accepted online only. As an equal opportunity employer, the OPS will provide employment accommodation if required. Contact the Regional Recruitment Centre at:
 705-564-7021, Ontario, CANADA
 Fax: Faxes are not being accepted at this time

Only applicants selected for interview will be contacted.
OPS Employees are required to quote their WIN EMPLOYEE ID number when applying to positions.

**The Ontario Public Service is an equal opportunity employer.
Accommodation will be provided in accordance with the Ontario Human Rights Code.**