



Job Ad

Ministry: Ministry of the Attorney General
Division: Business Continuity & Emergency Management
Position Title: REGIONAL ADVISOR
Duration: 5 Temporary (Up to 18 Months)
Location: Thunder Bay, Ottawa, Toronto, Sudbury, London
Compensation Group: MCP
Salary: \$62,581.00 - \$77,657.00 per annum
Position Status: Open
Job Code: AGA18 - General Administration AM-18
Schedule: 6
Category: Human Resources
Job ID: 12164

Are you looking to leave a legacy in Canada`s largest and busiest court system? Are you interested in the vitally important and emerging field of business continuity and emergency management? Then bring your project and client management skills to lead the regional delivery of the Ministry of the Attorney Generals Business Continuity & Emergency Management Program.

You will: support and lead the regional development and implementation of emergency response, business continuity and labour disruption contingency programs and planning; implement the delivery of business impact analysis, hazard identification and threat/risk assessments; provide training for incident management, business continuity awareness, pandemic awareness; foster effective working relationships and maintain linkages and support the Ministry`s response and recovery efforts during an emergency.

- Locations:
- London, 80 Dundas Street (1)
 - Toronto, 720 Bay Street (1)
 - Ottawa, 343 Preston Street (1)
 - Sudbury, 159 Cedar Street (1)
 - Thunder Bay, 277 Camelot Street (1)

Please indicate all locations you wish to be considered for when applying.

Qualifications: Knowledge of risk assessment and management, business continuity and emergency management planning, human resources and employee relations and incident management and response with knowledge of related legislation; ability to manage projects and work in an independent and self-directed manner and as a member of a team under pressure; strong consultation, issue management, negotiation, facilitation, networking and relationship building skills; advanced written and oral communication skills; strong analytical, evaluation and problem solving skills; knowledge of computer applications.

Posting Date: Friday, October 10, 2008

Closing Date: Monday, October 27, 2008

Applications must be received by the end of the closing date with the Job ID number quoted.

**Apply online
or send application to:** Western Recruitment Centre
231 Dundas Street 2nd Floor
London, Ontario, N6A 1H1

Fax: 519-439-7785

Only applicants selected for interview will be contacted.

OPS Employees are required to quote their WIN EMPLOYEE ID number when applying to positions.

The Ontario Public Service is an equal opportunity employer.

Accommodation will be provided in accordance with the Ontario Human Rights Code.