



## Job Ad

**Ministry:** Ministry of Aboriginal Affairs  
**Division:** Negotiations Branch  
**Position Title:** IMPLEMENTATION COORDINATOR  
**Duration:** 1 Permanent  
**Location:** Toronto, Parry Sound, Thunder Bay  
**Compensation Group:** AMAPCEO  
**Salary:** \$69,377.00 - \$89,942.00 per annum  
**Position Status:** Open  
**Job Code:** 20AGA - General Admin (Ama Unit) AGA20  
**Schedule:** 6  
**Category:** Policy and Analysis  
**Job ID:** 12355

The Land Claims and Negotiations Division, Negotiations Branch of the Ministry of Aboriginal Affairs (MAA) seeks your interest in contributing to the advancement of the Province's relationship with Aboriginal peoples in Ontario and the resolution of outstanding land claims. This position provides interested candidates with an exciting opportunity to enhance Ontario's land claim process, advance current land claims in progress, and lead time sensitive corporate work as part of a new and growing Ministry. You will be part of a team that delivers strategic advice, supports and conducts negotiations, develops claims policy options, leads process reform, designs and implements public and stakeholder engagement initiatives and works horizontally with line Ministry partners and other jurisdictions (federal/provincial/municipal/First Nation).

As an implementation coordinator, you will: develop a work plan timetable for the settlement implementation activity to ensure efficient and effective implementation of negotiated land claims, self government and other agreements by working with the negotiators specific plans to define activities, identify roles and responsibilities. In a leadership role, you will manage complex and diverse issues through the development and preparation of cabinet submissions, house notes, contentious issues, reports and executive briefings.

This position will be located at either:

Toronto, (720 Bay Street ); or  
Thunder Bay, (189 Red River Road); or  
Parry Sound, (7 Bay Street).

Please indicate preferred location(s) when applying.

**Qualifications:** knowledge of current legal, social and economic issues in Aboriginal Affairs and history of Aboriginal Peoples in Canada; demonstrated experience in land and resource related consultation and negotiation processes with Aboriginal people; demonstrated project management skills; knowledge of decision making and approval processes; demonstrated oral and written communication, relationship management and consensus building skills to foster involvement, approval and implementation of programs within First Nations organizations and Ontario ministries; proven analytical and evaluative skills; demonstrated organizational and administrative skills to coordinate and manage data.

**Posting Date:** Friday, November 07, 2008

**Closing Date:** Monday, November 24, 2008

Applications must be received by the end of the closing date with the Job ID number quoted.

### Apply online

**or send application to:** Toronto Recruitment Centre  
Ministry of Government Services  
777 Bay Street, 2nd Floor  
Toronto, Ontario, M7A 2J6  
Fax: 416-327-9039

Only applicants selected for interview will be contacted.

OPS Employees are required to quote their WIN EMPLOYEE ID number when applying to positions.

**The Ontario Public Service is an equal opportunity employer.  
Accommodation will be provided in accordance with the Ontario Human Rights Code.**